

**Andrew P. Hill High School**  
**EAST SIDE UNION HIGH SCHOOL DISTRICT**

**Attention: Registrar/Records Office**

# REQUEST FOR STUDENT RECORDS

Request sent to:

\_\_\_\_\_  
FORMER SCHOOL

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
FAX

The student listed below is currently enrolled at Andrew P. Hill High School.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Former School Identification Number

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Current Grade

\_\_\_\_\_  
Andrew Hill Identification Number

### Records Requested:

- cumulative file
- official transcript
- health file
- leaving/withdrawal grades
- IEP/Psychological Report (if applicable)
- CELDT scores
- other \_\_\_\_\_

Please fax an official transcript as soon as possible and forward the original with the cumulative file.  
Thank you!

Please forward the records requested via  fax  US Mail  ESUHSD Pony Mail to:

**Andrew P. Hill High School**

Att: REGISTRAR

3200 Senter Road

San Jose, Ca 95111

Phone (408) 347-4114

Fax (408) 347-4125

\_\_\_\_\_  
Authorized Representative of Registrar's Office

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Parent/Legal Guardian Signature